

## Devoir surveillé (Semestre 1)

Filière : génie mécanique/génie industrielle  
Niveau : 1ere année  
Matière : Anglais  
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### FINDING A JOB

1. Not so long ago almost any student who successfully completed a university degree or diploma course could find a good career quite easily. Companies toured the academic institutions, competing with each other to recruit graduates. However, those days are gone, even in Hong Kong, and nowadays graduates often face strong competition in the search for jobs.
2. Most careers organizations highlight three stages for graduates to follow in the process of securing a suitable career: recognizing abilities, matching these to available vacancies and presenting them well to prospective employers.
3. Job seekers have to make a careful assessment of their own abilities. One area of assessment should be of their academic qualifications, which would include special skills within their subject area. Graduates should also consider their own personal values and attitudes, or the relative importance to themselves of such matters as money, security, leadership and caring for others. An honest assessment of personal interests and abilities such as creative or scientific skills, or skills acquired from work experience, should also be given careful thought.
4. The second stage is to study the opportunities available for employment and to think about how the general employment situation is likely to develop in the future. To do this, graduates can study job vacancies and information in newspapers or they can visit a careers office, write to possible employers for information or contact friends or relatives who may already be involved in a particular profession. After studying all the various options, they should be in a position to make informed comparisons between various careers.
5. Good personal presentation is essential in the search for a good career. Job application forms and letters should, of course, be filled in carefully and correctly, without grammar or spelling errors. Where additional information is asked for, job seekers should describe their abilities and work experience in more depth, with examples if possible. They should try to balance their own abilities with the employer's needs, explain why they are interested in a career with the particular company and try to show that they already know something about the company and its activities.
6. When graduates are asked to attend for interview, they should prepare properly by finding out all they can about the prospective employer. Dressing suitably and arriving for the interview on time are also obviously important. Interviewees should try to give positive and helpful answers and should not be afraid to ask questions about anything they are unsure about. This is much better than pretending to understand a question and giving an unsuitable answer.

7. There will always be good career opportunities for people with ability, skills and determination; the secret to securing a good job is to be one of them.

I/Comprehension questions: (10 pts.)

\* choose the right alternative.

1. In paragraph 1, 'those days are gone, even in Hong Kong', suggests that:

- (a) In the past, finding a good career was easier in Hong Kong than elsewhere
- (b) Nowadays, everyone in Hong Kong has an equal chance of finding a good career
- (c) It used to be harder to find a good job in Hong Kong than in other countries
- (d) Even in Hong Kong companies tour the universities trying to recruit graduates

2. Paragraph 3 implies graduates should:

- (a) Only consider careers which are suited to them as people
- (b) Include information about personal attitudes and values in their job applications
- (c) Consider how lucky they are to be able to find careers that provide such things
- (d) Consider the values of their parents and families as well as their own wishes

3. According to paragraph 3, job seekers should:

- (a) Aim to give a balanced account of what the employer needs
- (b) Divide the time equally between listening to the interviewer and speaking
- (c) Discuss their own abilities in relation to what the employer is looking for
- (d) Attempt to show the employer they have balanced abilities

4. In paragraph 3, 'their' refers to:

- (a) Job seekers
- (b) Abilities
- (c) Academic qualifications
- (d) Special skills

5. 'Relative' in paragraph 3 could best be replaced by:

- (a) Family
- (b) Comparative
- (c) considerable

(d) Slight

6. In paragraph 6, the writer seems to suggest that:

- (a) Interviewees should ask a question if they can't think of an answer
- (b) Pretending to understand a question is better than giving an unsuitable answer
- (c) It is better for interviewees to be honest than to pretend to understand
- (d) It is not a good idea for interviewees to be completely honest in their answers

7. According to paragraph 4, graduates should:

- (a) Find a good position and then compare it with other careers
- (b) Ask friends or relatives to secure them a good job
- (c) Get information about a number of careers before making comparisons
- (d) Find out as much as possible and inform employers of the comparisons they want

8. The advice given in the first sentence of paragraph 4 is to:

- (a) Find out what jobs are available and the opportunities for future promotion
- (b) Examine the careers available and how these will be affected in the future
- (c) Look at the information on, and probable future location of, various careers
- (d) Study the opportunities and the kinds of training that will be available

9. Which of the following sentences is closest in meaning to the final paragraph?

- (a) Graduates should develop at least one of these areas to find a suitable career
- (b) Determined, skilled and able people can easily find a good career
- (c) The secret to a good career is to possess skills, determination or ability
- (d) People with the right qualities should always be able to find a good career

10. According to the passage, which of the following is NOT true?

- (a) Until recently it was quite easy for graduates to get good jobs in Hong Kong
- (b) Job seekers should consider as many as possible of the factors involved
- (c) Businesses used to visit the universities in Hong Kong to recruit graduates



(d) Graduates sometimes have to take part in competitions to secure a good career

II/ Language: (10 pts.)

1. Define the following words and expressions using your own terms: (5 pts.)
  - To be snowed under
  - Empowerment
  - Freelancer
  - Outsourcing
  - Redundant
2. Explain the differences between Mac Gregor's management theories (x, y and w). (2pts)
3. Explain the differences between hygiene factors and motivator factors. (3pts)

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